



P O Box 95 Monument, OR 97864

MEETING MINUTES

September 13, 2021

Monument Senior Center

Monthly Board Meeting

Call to Order – Jim Bahrenburg called the meeting to order at 5:05 pm.

Board of Directors in attendance – Brian Campbell, Jim Bahrenburg, Troy Cox, Andy Watkins, Jeff Thomas.

Staff – Larry Stevens (MVM Coordinator), Patrick Baxter (Office Assistant),

Guests: Erik Rook, Carrie Jewell, and Aaron Roth by phone (NCRS)

APPROVAL OF MINUTES:

A motion was made by Brian Campbell to approve the meeting minutes from 8/2/21 and was seconded by Troy Cox. The motion passed by unanimous vote.

AGENCY/ORGANIZATION REPORTS

NCRS: Aaron Roth provide Office Protocol Updates for COVID: Due to the uptick in COVID cases in the area, the office is closed to the public. They are available for outside meetings only; call and schedule as needed. The RCPP deadline is Nov 19th and this will complete the funding through 2022, the last year for it. The documents concerning CREP renewals for Gary Engle and China Peak Projects are ready to sign; Aaron will work with Larry and Jim to get those completed. Erik has questions about MSWCD's signature responsibility, they will discuss this in detail at a later time.

DISTRICT BUSINESS

1. District Manager Report: Larry presented BA's report. BA has been working to update Erik on MSWCD status and potential issue moving forward. Biennial capacity agreement has been signed, and all reports have been sent to OWEB; funds are expected within the next two weeks. The billing for FIP funds will be sent in by 9/30/21. Patrick has sent out statements for past due accounts, and payments are coming in. Patrick will be trained on receiving checks to deposit to the BEO account, as well as paying MSWCD's bills. Funds have been transferred from "savings" account to the "checking" account to cover monthly bills. The yearly Audit is underway and will be completed on-time.
2. Financial Report: The board reviewed BA's financial report along with supporting documentation. A motion to approve the report was made by Jeff Thomas and seconded by Brian Campbell. The motion passed by unanimous vote.

3. Monument Vegetation Management (MVM) Report: Larry provided the report. Shultz Juniper Cut walk through is completed at 40 acres, will be under small grants. Juniper Engle Cut needs more attention to be completed. Snorkel Surveys are on track, though Upper Sites on Rudio are not accessible until the end of September due to new land owner restrictions. Larry and Erik will work together to ensure a grant strategy is in place by November 1st.

OLD BUSINESS

1. Associate Director: The board accepted Carrie Jewell as the new Associate Director. Board will officially make the appointment at the next meeting
2. District Manager: The board welcomed Erik Rook as the new District Manager starting on 10/4/21. The board discussed initial plans for the District Manager transition. The board had a round table discussion with Erik concerning his experiences since he last worked for MSWCD. Erik feels that his experience will help provide more opportunities for larger cooperative grants in the future. The board is very comfortable that he is a good fit for the position. Housing opportunities were discussed for Erik as well.
3. Equipment: Larry reports that the F250 Radiator is fixed/installed, the manufacturer "Cold Case" was very helpful. The Jeep is working much better after tires were balanced by Les Schwab.

NEW BUSINESS

1. River Democracy Act: The board briefly reviewed and discussed the information packet. Members will review in more detail outside of the meeting and discuss further.
2. Cattle Market Transparency Act of 2021: The board briefly reviewed and discussed the information packet. Members will review in more detail outside of the meeting and discuss further.
3. Dry Well Reporting: The board briefly reviewed and discussed the information packet. Members will review in more detail outside of the meeting and discuss further.

Day in the Park: The remaining Landowner Information Day flyers will be sent out by 9/13/21. Michelle Engle has agreed to have students from the Skills USA program to help server food and cleanup afterwards. Patrick and Larry will procure the remaining items to make the event successful. Larry will provide the MVM services presentation, and make introductions for the other speakers, including Brett Huse from Bio-Ag West, and Maria Snodgrass from ODA

MEETING ADJOURNED: 6:05 pm

MEETINGS:

Next MSWCD board meeting to be held at the Monument Senior Center on October 4, 2021 at 5 pm.

Approved by:

Aimee Dubuque
Chairman/Vice Chairman

10/14/21
Date

Eric Cook
Recorded and submitted by

10/14/21
Date

